agency_abbrv	agency_name	title	description	file_format	online_publication	location_or_url	disclosure	original_data_owner	data_maintainer	date_released (or coverage)	frequency_of_update
Agency abbreviation	Name of agency (spelled out)	Title of the information	Description of the information	CSV, XLS, SHP, KML, TXT, PDF, DOC, Standard (hard copy) etc.	Yes/No	Location of published information or URL for direct download	Whether the information is either of the following: - **public**: info can be disclosed for public consumption regardless of identity - **exception**: info is under the Exceptions List - **internal**: info only for agency consumption - **with fee**: info can be disclosed but with corresponding charges based on the agency's mandate/policies/business model - **limited**: info, upon verification of the requesting party's identity, can only be disclosed to specific person/s and/or entity/ies	Agency or office who originally owns the information	Unit responsible for the information	The date when the information was initially released (YYYY-MM-DD)	Daily, Annually, Biannually, Quarterly, Monthly
TWD	Tanza Water District	Water District Profile	A document containing a brief description of the agency's formation, category, present address, Board of Directors & their sector representations, officials, LWUA Certificate, demographical data of employees, total number of service connection and other related matters.	PDF/ Standard	No	AGS	Public	TWD	AGS/ACM/CAS		Annually
TWD	Tanza Water District	Citizen's Charter	This document promotes transparency as regards to the simplified frontline services being offered and service standards to observed in every transaction which are made known to concessionaires.	PDF/ Standard	Yes	www.tanzawaterdistrict.com	Public	TWD	AGS/CAS		Annually
TWD	Tanza Water District	Bacteriological Test/Physical/ Chemical Test Result	A document stating the results of the water quality tests conducted using samples from random water sources to test if it is safe to consume (potability testing).	PDF/ Standard	No	WRPD	Public	TWD	Water Resources, Planning and Design Division		Bacti Test - monthly; Phy/Chem - bi-annually
TWD	Tanza Water District	List of Service Areas / Connections	Complete List of Service Area and number of connections (by zone)in which the Tanza Water District provide water supply.	PDF/ Standard	No	CAS/CMD	Public	TWD	CAS/CMD		Monthly